

**Oxford Academy & Central School Board of Education
Special Meeting
March 27, 2023**

Prior to the start of the meeting varsity girls' basketball team members presented the BOE with a thank you card for supporting them as they advanced through the playoffs. The BOE took a photograph with team members and personally congratulated each of them.

Mrs. Gates called the meeting to order at 6:00 p.m.

Call to Order

Mrs. Gates led those present in the flag salute.

Flag Salute

Additions: 7.3 Approve Teacher Intent to Retire, 11.1 Executive Session (Particular Personnel), Planning – March 30 - Rocket Drones, HS, 1 pm
Deletions: None

**Additions/
Deletions**

Present were Trustees: Julie Gates, John Godfrey, Betsy Locke, Nathaniel Emerson and Matthew Leach.

Present

Superintendent

John Hillis

School Business Manager

Erin Gramstad

District Clerk

Michele Rice

Visitors

Visitors

Sarah Palmer, Christopher Palmer

Approve Minutes

Minutes

Mr. Emerson made a motion, seconded by Mr. Leach to approve the meeting minutes of March 6, 2023. Yes-5, No-0, Motion carried.

Reports/Presentations

2023-2024 Budget Presentation – Ms. Gramstad presented on the proposed \$22,909,507 budget. She reported the district will maintain current programs and replace outdated maintenance and grounds equipment. There is also a small \$100,000 Capital Outlay project (additional security access points, electrical work and resurfacing of the tennis courts) built into the Capital Component of the budget. The proposed budget will be a 2.0% increase on the tax levy, with utilizing monies from the fund balance. A proposition to purchase three 65-passenger school buses will also be presented to voters. Ms. Gramstad noted the budget includes a projected 10% increase in health insurance costs, although it may be higher.

**2023-2024
Budget
Presentation**

Public Comment

Mr. Palmer thanked the BOE for absorbing the hotel and meal costs and for supporting the varsity girls' basketball team as they advanced through the playoffs.

Public Comment

Communications

The Board acknowledged requests for nomination to the DCMO BOCES Board of Education from Melissa Stagnaro and Yvonne LaViola.

Correspondence

Mr. Emerson made a motion, seconded by Mr. Leach to approve resolution G1. Yes-5, No-0, Motion carried.

03-23(2) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby nominate **Melissa Stagnaro** as a candidate for the 2023 annual election of members of the Delaware-Chenango-Madison-Otsego Board of Cooperative Educational Services, retroactive to March 24, 2023.

**BOCES
BOE Nomination
M. Stagnaro**

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolution G2. Yes-5, No-0, Motion carried.

03-23(2) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby nominate **Yvonne LaViola** as a candidate for the 2023 annual election of members of the Delaware-Chenango-Madison-Otsego Board of Cooperative Educational Services, retroactive to March 24, 2023.

**BOCES
BOE Nomination
Y. LaViola**

New Business

Mr. Leach made a motion, seconded by Mrs. Locke to approve resolution G3. Yes-5, No-0, Motion carried.

03-23(2) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the 2023-2024 Notice of Public Budget Hearing and Annual Meeting and Election as given and attached.

**Notice of
Public Budget
Hearing & Annual
Meeting & Election**

Business Office

Mr. Godfrey made a motion, seconded by Mrs. Locke to approve resolutions G4-G5. Yes-5, No-0, Motion carried.

03-23(2) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for February 2023.

**Internal
Claims
Auditor Report**

03-23(2) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for January 2023 as given.

**Treasurers
Report**

Personnel

Mr. Emerson made a motion, seconded by Mrs. Locke to approve resolutions C1 – C3. Yes-5, No-0, Motion carried.

03-23(2) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Spring Coaches for the 2022-2023 school year, pending coaching certification requirements, stipend as per Oxford Teachers' Association Agreement.

Spring Coaches

SPORT

JV Softball
Modified Softball

COACH

Timothy Davis (*retroactive to March 13, 2023*)
Christopher Palmer

03-23(2) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2022-2023 school year.

Substitute Teachers

Mallory Collier - Uncertified
Krystal Frederick - Uncertified

03-23(2) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Judith Moore's** letter of intent to retire from her position of Math Teacher, effective after the close of day June 30, 2023.

Planning

Mrs. Gates noted the following reminders.

- March 30, 2023 Rocket Drones, 1 pm, HS
- March 30, 2023 - Greatest Show and Tell, 6-7 pm, PS
- April 3 -7, 2023 - No School, (Offices closed 4/7/23)
- April 11, 2023 - BOE Meeting, 6 pm MS Conference Room

Public Comment

None

BOE Member Comments/Concerns

None

At 6:34 p.m., Mr. Godfrey made a motion, seconded by Mr. Emerson to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

Mr. Emerson made a motion, seconded by Mr. Leach to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried

At 7:11 p.m., Mr. Emerson made a motion, seconded by Mrs. Locke to come out of executive session.

There being no further action to come before this Board, Mr. Emerson made a motion, seconded by Mr. Leach to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 7:12 p.m.



Michele D. Rice
District Clerk

**Math Teacher
Resignation
J. Moore**

Reminders

Public Comment

**BOE Member
Comments/
Concerns**

**Executive
Session**

Clerk Pro Tem

**Come out of
Executive Session**

Meeting Adjourned